



Buckland Primary School

CHARGING & REMISSIONS POLICY

Governors' Responsible:	Full Governing Body (FGB)
Policy Originator:	Sandra Wylie
Next Annual Review Due:	June 2019

The Governing Body recognises the valuable contribution that a wide range of additional activities, including performances by visiting theatre groups and trips, can make towards pupils' personal and social and academic education.

This Charging and Remissions Policy complies with statutory requirements and is reviewed on an annual basis by the school Governing Body.

AIMS & OBJECTIVES

The aims of this Policy are to set out what the school will not charge for, what it will make a charge for or request a voluntary contribution towards, from parents/guardians.

ACTIVITIES WITHOUT CHARGE

There will be no charge for the following activities:

- Education provided wholly or mostly during school hours including swimming lessons (for those who cannot swim) when forming part of the relevant curriculum.

VOLUNTARY CONTRIBUTIONS

The school may ask for voluntary contributions towards the cost of school-time activities to assist with funding, subject to the following conditions:

- Children of parents who do not wish to contribute will not be treated any differently.
- Where there are insufficient contributions to make the activity viable, the activity will be cancelled.

CHARGEABLE ACTIVITIES

The school may recover the full costs of the following activities, which may be provided directly but charges will not exceed the actual cost:

- Educational or other activities provided wholly or mainly outside school hours, which are not part of the National Curriculum.
- Before and after school clubs run by an outside provider.
- Board and lodgings on residential visits (subject to remission arrangements).
- Provision of instrumental and vocal tuition, which takes outside the school day and which has been requested by parents/guardians.
- Provision of materials/ingredients for subjects such as Art & Design or Food Technology where pupils take home a finished product.
- Clubs run by the school (outside normal school hours) it may be necessary to make a small charge in some cases to cover the cost of materials, badges or certificates.
- Charges will be made for use of clubs provided by outside providers.

REMISSIONS POLICY

- There will be an agreed charge for board and lodgings for pupils whose parents/guardians are receiving income support, income based job seeker's allowance, family credit or disability working allowance.
- Charges for other 'chargeable activities' may also be fully or partially remitted.

Details of any remission arrangements will be made clear when parents are informed of charges for individual activities.