

Buckland Primary School

Berryscroft Road, Laleham, Staines-upon-Thames, Middlesex, TW18 1NB

Telephone: 01784 455022

Email: info@bucklandprimary.surrey.sch.uk

Website: www.bucklandprimary.surrey.sch.uk

Headteacher: Mrs Rebecca Hutton



Wednesday 3rd March 2021

March 8th Return of ALL Pupils

Dear Parents and Carers,

We are looking forward to welcoming you and your child back to Buckland on **Monday 8th March**. Our provision will be exactly the same as it was last term where every consideration has been taken to support the safety and well-being of pupils, staff and families. Please read the points below carefully as they outline the expectations for our school day.

<p>Start of the day - Drop-Off</p> <p>All parents to exit via the driveway following the one-way system</p>	<ul style="list-style-type: none"> • Only 1 adult is to accompany your child to school. Child minders can drop off/pick up children. • Please respect SOCIAL DISTANCING at all times and do not linger at the school gates • We continue to ask that families wear face coverings when on school grounds • Reception: drop off at the double doors in the Infant playground • KS1: Follow the footpath through the Infant playground, following the one-way system and take your child to the Fire Door of their classroom. (Puffins/Penguins/Wrens/Swans) • KS2: Follow the footpath past the Junior hall: <ul style="list-style-type: none"> ∞ Y3 enter via the double doors opposite the Family Centre. (Doves/Kestrels) ∞ Y4/5/Eagles enter via their classroom fire doors. (Swallows/Owls/Kingfishers/Ravens) ∞ Hawks enter via the door next to the staffroom • No parents are allowed inside the school building including classrooms • Please do not linger or gather outside the school gates before or after school 																										
<p>Drop off and Pick Up times</p> <p>Please keep to these times at all times</p>	<table border="1"> <thead> <tr> <th>Year group</th> <th>Drop off times</th> <th>Pick up times</th> </tr> </thead> <tbody> <tr> <td>Reception</td> <td>8.30 – 8.40</td> <td>2.40pm</td> </tr> <tr> <td>Year 1</td> <td>8.40 – 8.50</td> <td>2.45pm</td> </tr> <tr> <td>Year 2</td> <td>8.45 – 8.55</td> <td>2.50pm</td> </tr> <tr> <td>Year 3</td> <td>8.40 – 8.50</td> <td>2.50pm</td> </tr> <tr> <td>Year 4</td> <td>8.40 – 8.50</td> <td>2.55pm</td> </tr> <tr> <td>Year 5</td> <td>8.35 – 8.45</td> <td>2.55pm</td> </tr> <tr> <td>Year 6</td> <td>8.30 – 8.40</td> <td>3pm</td> </tr> </tbody> </table>	Year group	Drop off times	Pick up times	Reception	8.30 – 8.40	2.40pm	Year 1	8.40 – 8.50	2.45pm	Year 2	8.45 – 8.55	2.50pm	Year 3	8.40 – 8.50	2.50pm	Year 4	8.40 – 8.50	2.55pm	Year 5	8.35 – 8.45	2.55pm	Year 6	8.30 – 8.40	3pm		
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<p>Daily Routine</p> <p>School/book bags can be brought into school</p>	<ul style="list-style-type: none"> • The children will remain in their class bubbles all day and will NOT mix with any other groups • Playtimes and lunchtimes will be staggered to avoid mixing • Children will have their own set of resources to use each day which will not be shared with others • KS2: children can bring in a flat pencil case which will be kept in their drawer • Your child can bring in a named water bottle and fruit for morning break 																										
<p>PE & Sports Focus</p>	<p style="text-align: center;">Children need to come into school wearing their PE Kits</p> <table border="1"> <tr> <td data-bbox="304 1688 912 1852"> <ul style="list-style-type: none"> • Reception: Tuesday • Year 1: Wednesday & Friday • Year 2: Monday & Friday </td> <td data-bbox="912 1688 1519 1852"> <ul style="list-style-type: none"> • Year 3: Monday & Thursday • Year 4: Tuesday & Thursday • Year 5: Tuesday & Friday • Year 6: Wednesday & Friday </td> </tr> </table>			<ul style="list-style-type: none"> • Reception: Tuesday • Year 1: Wednesday & Friday • Year 2: Monday & Friday 	<ul style="list-style-type: none"> • Year 3: Monday & Thursday • Year 4: Tuesday & Thursday • Year 5: Tuesday & Friday • Year 6: Wednesday & Friday 																						
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Lunchtimes	<ul style="list-style-type: none"> Children will eat their lunch in the classroom (Reception eat in the Infant dining hall) Children who have school lunches – this will be a hot lunch take away. If you DO NOT want your child to have a school lunch and will provide your own packed lunch please let the school know by emailing Mrs Bezants: office@bucklandprimary.surrey.sch.uk
Hand hygiene	<ul style="list-style-type: none"> Stringent hand washing will be promoted and carried out throughout the day Please ensure your child washes their hands before you leave your house and when you get home Pupils are allowed to go to the toilet which will be monitored
Uniform	<ul style="list-style-type: none"> Where possible we expect pupils to wear school uniform unless it is a PE day We understand obtaining new uniform is difficult for families including school shoes during the lockdown as shops are closed. Black trainers are acceptable alongside dark plain jogging bottoms. Jumpers and cardigans should be worn as windows are kept open in classrooms
Pick up timings See above	<ul style="list-style-type: none"> Pick up will be staggered to limit numbers on site. Follow the one-way system at all times. Only 1 adult is to pick up your child - child minders can pick up children All parents to exit via the driveway following the one-way system <p>Pick up points are:</p> <ul style="list-style-type: none"> Reception / KS1: from their classroom fire door KS2: Y3 – via double doors opposite the Family Centre. (Doves/Kestrels) Y4 – via double doors opposite the Family Centre. (Swallows/Owls) Y5 – via Fire exit from Junior hall. (Kingfishers/Ravens) Y6 – via Fire exit from Junior hall. (Eagles/Hawks) <p>ALL pupils must be collected by an adult / older sibling (Y7+) whilst the National Lockdown is still in place</p>

If your child will be picked up by another adult at the end of the day contact the school office **before 2.15pm** by calling 01784 455022 or by emailing office@bucklandprimary.surrey.sch.uk for KS2 children a note can also be written in their Pupil Planner for their class teacher.

Please **do not** linger outside the school gates before or after school as any social contact between families is to be avoided as much as possible. This is in line with current Government guidance. The safety and well-being of everyone is paramount.

Members of the Senior Leadership Team will be located across the school site to support families in following the established one-way systems as well as to answer any questions you may have.

Again, thank you for your continued support and understanding during these challenging times.

Best wishes to you and your families. We look forward to seeing you all on Monday.

Rebecca Hutton
Headteacher

