



Buckland Primary School



Governors' Responsible:	Full Governing Body (FGB)
Policy Originator:	Barry Cook
Next Annual Review Due:	April 2023

GREEN PROCUREMENT POLICY STATEMENT

Buckland Primary School will ensure that when all products and services are purchased, we will consider environmental aspects, potential impacts and costs, associated with their life cycle. Our practice of procuring products and services will endeavor to ensure that they are less harmful to the environment (land, air and water) and that they are made with less harmful materials when produced, used or consumed. This will include, where possible; buying locally, buying recycled and recyclable, using less chemicals and reducing the schools carbon footprint associated with products and services.

Paper

Procurement considerations

1. Paper to be based on recycled/recyclable paper or paper based on sustainably harvested virgin fibre.

Cleaning Products - purchased by school and used by cleaners employed by the school

Procurement considerations

1. Avoid certain hazardous substances in the product (COSHH).
2. Avoid phosphorus and limit biocides in the product.
3. Follow the recommended dosages.
4. Decrease the use of products through reviewing cleaning plans and techniques.
5. Use products made in the UK.

Office Equipment

Procurement considerations

1. Purchase energy efficient models.
2. Purchase products with a restricted noise level.
3. Use products design for recycling, that have a longer life and have take back options.
4. Ensure the packaging used can be recycled.
5. Correct disposal of any waste products, such as re-using or recycling.

Lighting

Procurement considerations

1. Purchase replacement lamps that have low energy usage.
2. Use lighting controls to further reduce energy consumption.
3. At installation stage, ensure system works as intended, in an energy efficient way.
4. Recycle appropriately all waste products.

Transport

Procurement considerations

1. Procurement of low emission vehicles (GHG, other exhaust gases and noise).
2. Ensure reduce fuel consumption through eco-driving or tyre pressure monitoring systems.
3. Procurement of environmentally friendly tyres and regenerated lubricant oils.
4. Ensure the correct collection and management of used lubricant oils and tyres.

5. Encourage vehicles made with recycled/bio-materials.

Furniture

Procurement considerations

1. Use materials made partly or totally from recycled materials and/or renewable materials.
2. Ensure the materials and furniture packaging can be separated and recycled or the packaging.
3. Procure fit for use, repairable and recyclable furniture.

Electricity

Procurement considerations

1. Energy Award / Display Energy Certificate

Food and catering services – currently supplied through Surrey Commercial Services

Procurement considerations

1. Procurement of seasonal products.
2. Use of environmentally friendly paper products.
3. Full waste collection of food stuffs with staff training.
4. Procurement of water and energy efficient kitchen appliances.
5. Procurement of locally produced products or UK made.

Gardening Services

Procurement considerations

1. Avoid the use of peat as a soil improver.
2. Limit plant pesticides and use alternative pest control techniques.
3. Use (whenever possible) locally collected water (water butts) with efficient irrigation.
4. Use different measures to reduce water demand such as mulching.
5. Procure organically produced and native plants.
6. Ensure appropriate materials are composting.
7. Procure products in recycled, compostable, reusable, recyclable or biodegradable packaging.

Last Reviewed: April 2021

Next Review date: April 2023